



Utah State University (USU) Libraries Accreditation Report: Department of Music
February 5, 2013

The Utah State University Libraries provide support for the Department of Music. This report gives an overview of facilities, collections, and services supporting the research needs of the faculty as well as ensuring the success of our candidates for undergraduate and graduate degrees in music performance, education, and therapy.

FACILITIES

The Merrill-Cazier Library opened in 2005 and is a state-of-the-art facility with over 305,000 square feet of usable space and seating capacity for over 2,000 people. The building incorporates current technology including ubiquitous wireless computing; an onsite, automated storage facility (the borrowers' automated retrieval network, or BARN) with a capacity for over 1.5 million volumes; an information commons, with 150 computer workstations; and more than 30 group study rooms with computing and projection equipment. The Merrill-Cazier Library provides equipment for listening to a variety of sound recording formats, including players for vinyl records, reel-to-reel tape, cassette tapes, and compact discs. The Merrill-Cazier Library provides extensive service hours during the day and is accessible throughout the year (except during designated University closings).

COLLECTIONS

General

The Merrill-Cazier Library collections contain over 1.9 million total volumes, supporting the research and curriculum of Utah State University. The Library is a regional depository of U.S. government publications, and, thus, has extensive holdings of U.S. agency documents, maps, and periodicals. The Library also houses the Special Collection and Archives on the lower level of the building, housing manuscripts, photograph collections, and rare books with a focus on the Western United States and particularly the Great Basin area. The Library Media Collection houses audio and visual material, including educational and feature films, music audio, and slides, all available to be checked out by the USU community.

Print Books and Scores

The music collections are not housed in a separate music library but are consolidated on the lower level of the University's main Merrill-Cazier Library and include materials classified by the Library of Congress in the following categories: Music Scores (M), Literature on Music (ML), and Music Instruction and Study (MT). The general music collection includes 10,598 titles and 12,409 volumes. Of these, 3,233 are scores (4,008 items). (We also own *Early English Books Online (EEBO)*, containing 237 early scores.) Circulating music books and scores are located near an adjacent and secure room, which houses our more valuable and specialized music materials such as our sets of composers' collected works.¹ Music reference is located one level above, within our general reference collection on the first floor of the building, and contains 513 volumes classified as part of this collection.

The Library collects broadly across all areas of music through both an approval profile with Yankee Book Peddler as well as a dedicated fund for firm order purchases. A subject librarian assigned to the Music Department is responsible for monitoring the approval profile and for managing the music book budget. For the most recent three fiscal cycles, the approval expenditures for music have been \$2,700, \$3,600, and \$4,300, reflecting a steady increase as we have opened this profile through consultation with the department's music historian. Current fiscal year approval expenditures are on track to slightly exceed the most recent amount by approximately \$1,000. Firm orders are identified primarily through consultation with faculty members and are made on a budget allocated at an average of \$4,500 per year over the past three fiscal cycles. For this fiscal year, we anticipate general collection book expenditures for the Department of Music will be \$9,200.² The total book budget of the Merrill-Cazier Library for fiscal year 2013 is \$688,000 so the Department of Music will receive approximately 1.3% of the book budget for expenditures for the general collection.

The Library routinely evaluates books for replacement and repair and operates an in-house preservation lab and program as a part of our Special Collections and Archives Division.

Special Collection Material

The Special Collections and Archives (SCA) has cataloged 764 pieces of sheet music from the late 19th to the early 20th century, with condition ranging from poor to good. We have also received a large collection of mandolin sheet music, which has been processed but is not yet cataloged.

Additionally, the Associate Dean for Special Collections also has the authority to expend funds from our special project budgets for significant purchases and projects to support the music collections. For example, in fall 2011, the Merrill-Cazier Libraries collaborated with the Music Department on an exhibition in our main atrium gallery highlighting the work of Frances Winton

¹ We are currently lacking several significant collected works and are aware that this is an area in the collection needing substantial support and development going forward. Allocations for developing this collection will not come at the expense of the general music budget, but rather as appropriations from our special projects funds. At this time, we only have a standing order for the collected works of J.S. Bach.

² This compares to \$9,000 in FY2012, \$8,400 in FY2011, and \$7,231 in FY2010.

Champ, whose personal music library is held in SCA. The exhibition highlighted Champ's work as a composer, pedagogue, and performer. SCA processed the Frances Champ Sheet Music Collection (still awaiting cataloging) and then funded an intern from the Music Department to curate and install the exhibition (intern cost \$4,300).

E-Books

The total number of electronic books in our collection is over 450,000. With the licensing of the Academic Complete package from ebrary, the library has a comprehensive and multidisciplinary selection of e-books, available for immediate desktop access by all faculty and students, regardless of their physical location. We have also licensed the ACLS Humanities E-Book collection, which includes publications from the American Musicological Society, the Society for American Music, the Society for Ethnomusicology, as well as several Cambridge University Press series related to music.

Sound Recordings

The Library owns almost 6,000 sound recordings (6,390 items) in a variety of formats, primarily compact disc. Currently, the Library's primary method of providing ongoing access to sound recordings is through a subscription to the Naxos Music Library, for which we allocate \$1,200 annually. Compact discs are purchased on demand for faculty and students.

Research Databases

The Library provides access to over 250 bibliographic, text, and reference databases. These include standard multidisciplinary databases such as *Academic Search Premier*, *JSTOR*, *ProjectMuse*, the *American Periodical Series Online*, *Scopus*, *Arts & Humanities Citation Index*, and *Dissertation Abstracts*. We also license subject-specific databases dedicated to research in music including *Oxford Music Online* and *RILM Abstracts of Music Literature*. Ongoing expenditures for online music databases are budgeted at \$5,500 for the current fiscal year.

Journals

The Library maintains an extensive list of subscriptions to newspapers, popular magazines, scholarly journals, government periodicals, and trade publications in print and electronic format. All bound volumes of journals are housed in "The Barn," our automated storage facility. Library users can request any journal volume through the library online catalog. Requests are retrieved and available at a service counter in 5 minutes (unlike the remote storage facilities at many universities, which often require a wait of 24 hours or more).

The total periodical budget for the 2013 fiscal year was in excess of \$3.2 million, which includes access fees for the complete electronic journal packages from Sage, Wiley, Elsevier, Springer, and Taylor & Francis. Additionally, full text databases including *Academic Search Premier*, *Humanities International*, and *Art Full Text* enhance the corpus of our journal holdings. The Library also has access to the full *JSTOR* archive as well as the *American Periodical Series I*, which together dramatically expand our backfile holdings in the arts and humanities. These subscriptions and packages make the journal holdings of the USU Library from major publishers

reasonably complete. Although the Library has a general policy of preferring electronic journals to print journals, we own 1,330 backfile volumes of music journals and maintain approximately 25 print subscriptions to music periodicals with an annual budget allocation of \$2,000.

Consortial Relationships

The Library is a member of several consortia, including the Utah Academic Library Consortium (UALC), comprised of 24 academic libraries throughout Utah and Nevada; the Greater Western Library Alliance (GWLA), a group of 33 major, western, research libraries; and the Center for Research Libraries (CRL), an international consortium of research libraries headquartered in Chicago. The Library is also a charter partner in the HathiTrust, an international cooperative dedicated to building a comprehensive digital archive of library materials (converted from print) that is co-owned and managed by the partner institutions. In addition to the cost savings associated with consortial participation, membership in these organizations dramatically increases USU patron access to research materials. Utah State University students and faculty have circulation privileges at all UALC libraries including the University of Utah and Brigham Young University. GWLA libraries offer both a circulation privilege agreement as well as an interlibrary services agreement with service benchmarks of 24 hours for journal articles and 4 days for books. CRL ships unique research materials to our faculty and students for extended use from their facility in Chicago. Finally, membership in the HathiTrust gives USU patrons download access to more than 5.5 million digital titles.

Access to Collections from the Regional Campuses and by Distance Students and Faculty

The Regional Campus and Distance Education Librarian facilitates access to the electronic and print collections for students and faculty not located at the main campus in Logan. All electronic databases, electronic journals, and electronic books are available remotely through EZ-Proxy connection. Print journals and books are shipped from the Logan campus directly to faculty and students and interlibrary services are also available to remote patrons. Distance students can also use their Utah State University identification to obtain circulating library materials at other Utah and Nevada academic libraries as well as at any of the libraries that are members of the GWLA consortium in the western United States.

SERVICES

The Library offers a full range of services. The Resource Sharing and Document Delivery (RSDD) office can quickly borrow virtually any material not held at USU from other libraries via interlibrary loan. RSDD uses the ILLiad software to manage interlibrary requests. Users can request journal materials through an online form and have electronic copies delivered directly to their desktops. The turnaround time for journal articles averages 3 days and books 4 days. Moreover, RSDD works with our Acquisitions Department to immediately purchase recently published materials requested as interlibrary loans if they meet certain requirements (English language and within reasonable price caps). This service further builds our collection through patron demand. Since 2008, faculty and students in the Department of Music have requested 937 articles and 418 books (for an average of 187 articles and 83.6 books per year).

Reference & Instruction Services offers research consultations not only from a traditional reference desk, but also via telephone, email, live synchronous chat, and text messaging. All reference librarians hold a masters' degree in library science from an accredited institution.

STAFF

Subject librarians are assigned to all disciplines and are available to provide classroom instruction and one-on-one consultation with students and faculty in their liaison departments. The library has wired classrooms from which to offer library instruction. Subject librarians are also able to access interactive broadcast technology and the campus learning management system (Canvas) in order to participate in distributed education if needed. While the Merrill-Cazier Library has assigned a liaison librarian to the Department of Music, this person does not hold a degree in Music, nor is this role her primary responsibility within the Library. Our subject librarian for music dedicates approximately 10% of her time to this area and is responsible for maintaining and reviewing all budgets related to music.

CONCLUSION

We in the Merrill-Cazier Library appreciate the opportunity to assist in evaluating the library collections as your department prepares for an accreditation review. Our goal is to ensure that we provide resources that support successful programs at Utah State University. Do not hesitate to contact us if you have additional questions, comments, or concerns about this report.



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