

Faculty Workloads

Tentative

FALL 2013

MUSC	3400	1	PIANO INSTR-MAJOR	Amano, Gary		ARR	ARR
MUSC	4920	1	INDIVIDUAL RECITAL	Amano, Gary		ARR	ARR
MUSC	4930	3	READINGS AND CONFERENCE	Amano, Gary		ARR	ARR
MUSC	5420	1	PIANO LITERATURE I	Amano, Gary		ARR	ARR
MUSC	3420	1	KEYBOARD SKILLS I	Amano, Gary	M W F	1300	1350
MUSC	1430	1	PIANO PEDAGOGY I	Amano, Gary	T R	1030	1145
MUSC	4410	1	ADV PIANO PEDAGOGY I	Amano, Gary	R	1830	1959
MUSC	6430	1	ADV PIANO PEDAGOGY	Amano, Gary	R	1830	1959
MUSC	6630	1	INDIV INSTR-GRAD	Amano, Gary		ARR	ARR
MUSC	6900	1	INDEPENDENT STUDY	Amano, Gary		ARR	ARR

MUSC	4930	5	READINGS AND CONFERENCE	Ballam, Michael		ARR	ARR
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MUSC	2120	1	MUSIC THEORY IV	Bernal, Sergio	M W F	830	920
MUSC	3500	1	SYMPHONY ORCHESTRA (DHA)	Bernal, Sergio	W	1640	1759
MUSC	3500	1	SYMPHONY ORCHESTRA (DHA)	Bernal, Sergio	T R	1330	1450

MUSC	3590	1	ELECTRIC GUITAR ENSEMBLE	Christiansen, Corey	T	1900	1959
MUSC	3590	2	ELECTRIC GUITAR ENSEMBLE	Christiansen, Corey	T	2000	2059

MUSC	1580	1	GUITAR INSTR-NONMAJOR	Christiansen, Michael		ARR	ARR
MUSC	2590	1	GUITAR INSTR-2ND	Christiansen, Michael		ARR	ARR
MUSC	3550	1	GUITAR INSTR	Christiansen, Michael		ARR	ARR
MUSC	4920	4	INDIVIDUAL RECITAL	Christiansen, Michael		ARR	ARR
MUSC	4930	8	READINGS AND CONFERENCE	Christiansen, Michael		ARR	ARR
MUSC	1550	1	BEGINNING GROUP GUITAR	Christiansen, Michael	M W	1400	1450
MUSC	1550	2	BEGINNING GROUP GUITAR	Christiansen, Michael	T R	900	950
MUSC	2550	1	GUITAR STYLES: BLUES	Christiansen, Michael	M W	1500	1550
MUSC	2570	1	FINGERBOARD THEORY I	Christiansen, Michael	M W	1300	1350
MUSC	3540	1	GUITAR PERFORMANCE PRACT	Christiansen, Michael	F	1130	1220
MUSC	4550	1	ACOUSTIC GUITAR ENSEMBLE	Christiansen, Michael	F	1300	1350
MUSC	4550	2	ACOUSTIC GUITAR ENSEMBLE	Christiansen, Michael	F	1400	1450

MUSC	3670	1	VOCAL INSTR	Dewey, Cindy	R	1230	1320
MUSC	1630	1	VOCAL INSTR-NONMAJOR	Dewey, Cindy		ARR	ARR
MUSC	2640	1	VOCAL INSTR-2ND	Dewey, Cindy		ARR	ARR
MUSC	4920	5	INDIVIDUAL RECITAL	Dewey, Cindy		ARR	ARR

MUSC	4930	9	READINGS AND CONFERENCE	Dewey, Cindy		ARR	ARR
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MUSC	1500	1	STRING TECHNIQUES I	Emile, Mark	T R	1030	1120
MUSC	2350	1	CONDUCTING	Emile, Mark	M W	930	1020
MUSC	3180	1	SCORING AND ARRANGING	Emile, Mark	T R	900	1015
MUSC	1520	1	VIOLA INSTR-NONMAJOR	Emile, Mark		ARR	ARR
MUSC	1530	1	VIOLIN INSTR-NONMAJOR	Emile, Mark		ARR	ARR
MUSC	2530	1	VIOLA INSTR-2ND	Emile, Mark		ARR	ARR
MUSC	2540	1	VIOLIN INSTR-2ND	Emile, Mark		ARR	ARR
MUSC	3520	1	STRING PED/SOLO LIT	Emile, Mark	M	1400	1450
MUSC	4930	10	READINGS AND CONFERENCE	Emile, Mark		ARR	ARR
MUSC	4510	3	VIOLIN INSTR	Emile, Mark		ARR	ARR

MUSC	3800	1	TROMBONE ENSEMBLE	Fallis, Todd	T	1630	1859
MUSC	2810	1	BRASS II: LOW BRASS	Fallis, Todd	T R	900	1015
MUSC	1820	1	TROMBONE INSTR-NONMAJOR	Fallis, Todd		ARR	ARR
MUSC	1840	1	TUBA/EUPH INSTR-NONMAJOR	Fallis, Todd		ARR	ARR
MUSC	2880	1	TUBA/EUPH INSTR-2ND	Fallis, Todd		ARR	ARR
MUSC	3820	1	TROMBONE INSTR	Fallis, Todd		ARR	ARR
MUSC	3840	1	TUBA/EUPH INSTR	Fallis, Todd		ARR	ARR
MUSC	4920	7	INDIVIDUAL RECITAL	Fallis, Todd		ARR	ARR
MUSC	4930	11	READINGS AND CONFERENCE	Fallis, Todd		ARR	ARR
MUSC	3100	1	MOTIVATION/MGMT SEC MUSIC	Fallis, Todd	M W F	1030	1120
MUSC	2860	1	TROMBONE INSTR-2ND	Fallis, Todd		ARR	ARR

MUSC	1540	1	STRBASS INSTR-NONMAJOR	Francis, Anne		ARR	ARR
MUSC	2500	1	STRBASS INSTR-2ND	Francis, Anne		ARR	ARR
MUSC	2520	1	CELLO INSTR-2ND	Francis, Anne		ARR	ARR
MUSC	2510	1	CELLO INSTR-NONMAJOR	Francis, Anne	W	1800	1959
MUSC	4540	1	STR BASS INSTR	Francis, Anne		ARR	ARR
MUSC	4930	4	READINGS AND CONFERENCE	Francis, Anne		ARR	ARR
MUSC	4530	1	CELLO INSTR	Francis, Anne	W	1800	1959
MUSC	4920	2	INDIVIDUAL RECITAL	Francis, Anne		ARR	ARR

MUSC	3770	1	JAZZ ORCHESTRA	Gudmundson, Jon	M W F	1300	1350
MUSC	2790	1	SAX INSTR-2ND	Gudmundson, Jon		ARR	ARR
MUSC	4930	17	READINGS AND CONFERENCE	Gudmundson, Jon		ARR	ARR
MUSC	3020	1	HISTORY OF JAZZ (DHA)	Gudmundson, Jon	M W F	830	920
MUSC	3750	1	SAX INSTR	Gudmundson, Jon		ARR	ARR

MUSC	3310	1	MT AND EXCEPTIONAL CHILD	Hearns, Maureen	T R	1030	1145
MUSC	4930	2	READINGS AND CONFERENCE	Hearns, Maureen		ARR	ARR
MUSC	4310	1	MUSIC THERAPY W/ADULTS	Hearns, Maureen	T R	730	845
MUSC	4340	1	INTERNSHIP IN MUSIC THERAPY	Hearns, Maureen		ARR	ARR
MUSC	3330	1	MUSIC THERAPY PRACT	Hearns, Maureen	F	1200	1250

MUSC	1480	1	PIANO INSTR-NONMAJOR	Hirst, Russell		ARR	ARR
MUSC	1730	1	BASSOON INSTR-NONMAJOR	Hirst, Russell		ARR	ARR
MUSC	2490	1	PIANO INSTR-2ND	Hirst, Russell		ARR	ARR
MUSC	2780	1	BASSOON INSTR-2ND	Hirst, Russell		ARR	ARR
MUSC	3740	1	BASSOON INSTR	Hirst, Russell		ARR	ARR
MUSC	4930	13	READINGS AND CONFERENCE	Hirst, Russell		ARR	ARR
MUSC	6420	1	PEDAGOGY PRACTICUM	Hirst, Russell		ARR	ARR
MUSC	1420	1	PEDAGOGY PRACTICUM	Hirst, Russell	T	1800	1859
MUSC	1420	3	PEDAGOGY PRACTICUM	Hirst, Russell	M T W R	1500	1829
MUSC	1420	4	PEDAGOGY PRACTICUM	Hirst, Russell	M T W R	1600	1829
MUSC	2460	1	JAZZ PIANO INSTR-NONMAJOR	Hirst, Russell		ARR	ARR
MUSC	2470	1	JAZZ PIANO-2ND	Hirst, Russell		ARR	ARR

MUSC	2600	1	WOMEN'S CHOIR	Huff, Michael	M W F	1500	1550
MUSC	4600	1	UNIVERSITY CHORALE (DHA)	Huff, Michael	M W F	1300	1350
MUSC	4930	35	READINGS AND CONFERENCE	Huff, Michael		ARR	ARR

MUSC	4930	19	READINGS AND CONFERENCE	Jemison-Keisker, Lynn		ARR	ARR
MUSC	3600	1	OPERA THEATRE PROD	Jemison-Keisker, Lynn	T R	1500	1650
MUSC	3600	1	OPERA THEATRE PROD	Jemison-Keisker, Lynn	W	1600	1750
MUSC	2670	1	GERMAN DICTION	Jemison-Keisker, Lynn	M W	1030	1120
MUSC	3610	2	VOCAL REPERTORY I	Jemison-Keisker, Lynn	T R	1030	1120

MUSC	2310	1	INTRO OBSERV/BEHAV MT	Mark, Letha	M W	1030	1120
MUSC	1310	1	INTRO MUSIC THERAPY	Mark, Letha	M W	830	920
MUSC	4930	30	READINGS AND CONFERENCE	Mark, Letha		ARR	ARR

MUSC	3850	1	BRASS ENSEMBLE	Matzen, Max		ARR	ARR
MUSC	4710	1	JAZZ COMBO	Matzen, Max	T R	1230	1320
MUSC	1810	1	TRUMPET INSTR-NONMAJOR	Matzen, Max		ARR	ARR
MUSC	2850	1	TRUMPET INSTR-2ND	Matzen, Max		ARR	ARR
MUSC	3810	1	TRUMPET INSTR	Matzen, Max		ARR	ARR

MUSC	4930	22	READINGS AND CONFERENCE	McFaul, Rebecca		ARR	ARR
MUSC	4510	2	VIOLIN INSTR	McFaul, Rebecca	W	1800	2029
MUSC	4920	13	INDIVIDUAL RECITAL	McFaul, Rebecca		ARR	ARR

MUSC	4920	9	INDIVIDUAL RECITAL	Morrison, Nicholas		ARR	ARR
MUSC	4930	15	READINGS AND CONFERENCE	Morrison, Nicholas		ARR	ARR
MUSC	4940	1	SENIOR THESIS	Morrison, Nicholas		ARR	ARR
MUSC	1720	1	CLARINET INSTR-NONMAJOR	Morrison, Nicholas	M	1630	1720
MUSC	2770	1	CLARINET INSTR-2ND	Morrison, Nicholas	M	1630	1720
MUSC	3730	1	CLARINET INSTR	Morrison, Nicholas	M	1630	1720

MUSC	1800	1	PERCUSSION TECHNIQUES	Nicholson, Jason	T R	1130	1220
MUSC	3870	1	PERCUSSION ENSEMBLE	Nicholson, Jason	M R	1630	1759
MUSC	1850	1	PERCUSS INSTR-NONMAJOR	Nicholson, Jason		ARR	ARR
MUSC	2890	1	PERCUSSION INSTR-2ND	Nicholson, Jason		ARR	ARR
MUSC	3860	1	PERCUSS INSTR	Nicholson, Jason		ARR	ARR
MUSC	4920	8	INDIVIDUAL RECITAL	Nicholson, Jason		ARR	ARR
MUSC	4930	12	READINGS AND CONFERENCE	Nicholson, Jason		ARR	ARR

MUSC	6140	1	MUSIC THEORY SEMINAR	Olson, Kevin		ARR	ARR
MUSC	3410	1	ENSEMBLE AND ACCOMPANY	Olson, Kevin	M	1500	1550
MUSC	3410	2	ENSEMBLE AND ACCOMPANY	Olson, Kevin	T	1500	1615
MUSC	1420	2	PEDAGOGY PRACTICUM	Olson, Kevin	M T W R	1500	1829
MUSC	6410	1	COLLABORATIVE ARTISTRY	Olson, Kevin	M	1300	1359
MUSC	2440	1	PIANO LITERATURE III	Olson, Kevin	T R	1330	1445
MUSC	4930	31	READINGS AND CONFERENCE	Olson, Kevin		ARR	ARR
MUSC	4930	33	READINGS AND CONFERENCE	Olson, Kevin		ARR	ARR

MUSC	4500	1	STRING ENSEMBLE	Ottesen, Bradley	M W F	1400	1450
MUSC	4500	5	STRING ENSEMBLE	Ottesen, Bradley	R	1730	1820
MUSC	4520	1	VIOLA INSTR	Ottesen, Bradley	W	1800	1959
MUSC	4920	6	INDIVIDUAL RECITAL	Ottesen, Bradley		ARR	ARR
MUSC	4930	20	READINGS AND CONFERENCE	Ottesen, Bradley		ARR	ARR
MUSC	4930	21	READINGS AND CONFERENCE	Ottesen, Bradley		ARR	ARR
MUSC	4500	2	STRING ENSEMBLE	Ottesen, Bradley	M W F	1400	1450
MUSC	4500	3	STRING ENSEMBLE	Ottesen, Bradley	M W F	1840	2020
MUSC	4500	4	STRING ENSEMBLE	Ottesen, Bradley	T R	1830	1959
MUSC	3510	1	ORCHESTRA LITERATURE	Ottesen, Bradley		ARR	ARR

MUSC	2210	1	INSTRUMENTAL CONDUCTING ENS	Rohrer, Thomas	M F	1130	1245
MUSC	2720	1	MARCHING BAND	Rohrer, Thomas	M W F	1500	1629
MUSC	2720	1	MARCHING BAND	Rohrer, Thomas	T R	1500	1629
MUSC	4240	1	ADV CONDUCTING	Rohrer, Thomas	M F	1130	1245
MUSC	4920	10	INDIVIDUAL RECITAL	Rohrer, Thomas		ARR	ARR
MUSC	4930	16	READINGS AND CONFERENCE	Rohrer, Thomas		ARR	ARR
MUSC	4930	23	READINGS AND CONFERENCE	Rohrer, Thomas		ARR	ARR
MUSC	4700	1	WIND ORCHESTRA (DHA)	Rohrer, Thomas		ARR	ARR

MUSC	3190	1	MUSIC HIST III/20TH CENT (CI)	Scheer, Christopher	T R	900	1015
MUSC	5980	1	INTRO TO MUSIC RESEARCH	Scheer, Christopher		ARR	ARR

MUSC	4920	12	INDIVIDUAL RECITAL	Timmons, Leslie		ARR	ARR
MUSC	4930	18	READINGS AND CONFERENCE	Timmons, Leslie		ARR	ARR
MUSC	3780	2	FLUTE ENSEMBLE	Timmons, Leslie	T	1800	1859
MUSC	3260	1	ELEMENTARY SCHOOL MUSIC	Timmons, Leslie	M W F	930	1020

MUSC	4510	1	VIOLIN INSTR	Waters, Robert	W	1800	2029
MUSC	4930	6	READINGS AND CONFERENCE	Waters, Robert		ARR	ARR
MUSC	4920	3	INDIVIDUAL RECITAL	Waters, Robert		ARR	ARR

MUSC	3700	1	WOODWIND ENSEMBLE	Wheeler, Gregory		ARR	ARR
MUSC	3760	1	JAZZ ENSEMBLE	Wheeler, Gregory	M W F	1400	1450
MUSC	1740	1	SAX INSTR-NONMAJOR	Wheeler, Gregory		ARR	ARR
MUSC	4720	1	SAXOPHONE QUARTET	Wheeler, Gregory		ARR	ARR
MUSC	2700	1	WOODWIND TECHNIQUES I	Wheeler, Gregory	T R	1030	1120
MUSC	4920	11	INDIVIDUAL RECITAL	Wheeler, Gregory		ARR	ARR
MUSC	3790	1	SYMPHONIC BAND (DHA)	Wheeler, Gregory		ARR	ARR

MUSC	3110	1	MUSIC HISTORY I	Zattiero, Joanna	M W F	730	820
MUSC	3010	1	MASTERPIECE OF MUSIC (DHA)	Zattiero, Joanna	T R	1030	1145

			TENTATIVE	SPRING 2014			
MUSC	1440	1	PIANO PEDAGOGY II	Amano, Gary	T R	1030	1145
MUSC	3400	1	PIANO INSTR-MAJOR	Amano, Gary		ARR	ARR
MUSC	3430	1	KEYBOARD SKILLS II	Amano, Gary	M W F	1300	1350
MUSC	4420	1	ADV PIANO PEDAGOGY II	Amano, Gary	R	1830	1959
MUSC	4920	1	INDIVIDUAL RECITAL	Amano, Gary		ARR	ARR
MUSC	4930	3	READINGS AND CONFERENCE	Amano, Gary		ARR	ARR
MUSC	6430	1	ADV PIANO PEDAGOGY	Amano, Gary	R	1830	1959
MUSC	6440	1	PIANO LITERATURE II	Amano, Gary		ARR	ARR
MUSC	6630	1	INDIV INSTR-GRAD	Amano, Gary		ARR	ARR
MUSC	6900	1	INDEPENDENT STUDY	Amano, Gary		ARR	ARR
MUSC	4930	5	READINGS AND CONFERENCE	Ballam, Michael		ARR	ARR
MUSC	3500	1	SYMPHONY ORCHESTRA (DHA)	Bernal, Sergio	T R	1330	1450
MUSC	3500	1	SYMPHONY ORCHESTRA (DHA)	Bernal, Sergio	W	1640	1759
MUSC	4930	1	READINGS AND CONFERENCE	Bernal, Sergio	M	1800	2059
MUSC	4930	1	READINGS AND CONFERENCE	Bernal, Sergio	F	1630	1929
MUSC	3590	1	ELECTRIC GUITAR ENSEMBLE	Christiansen, Corey	T	1900	1959
MUSC	3590	2	ELECTRIC GUITAR ENSEMBLE	Christiansen, Corey	T	2000	2059
MUSC	1550	1	BEGINNING GROUP GUITAR	Christiansen, Michael	T R	900	950
MUSC	1560	1	INTERM GROUP GUITAR	Christiansen, Michael	M W	1400	1450
MUSC	1580	1	GUITAR INSTR-NONMAJOR	Christiansen, Michael		ARR	ARR
MUSC	2560	1	GUITAR STYLES: BLUEGRASS/FOLK	Christiansen, Michael	M W	1500	1550
MUSC	2580	1	FINGERBOARD THEORY II	Christiansen, Michael	M W	1300	1350
MUSC	2590	1	GUITAR INSTR-2ND	Christiansen, Michael		ARR	ARR
MUSC	3540	1	GUITAR PERFORMANCE PRACT	Christiansen, Michael	F	1130	1220
MUSC	3550	1	GUITAR INSTR	Christiansen, Michael		ARR	ARR
MUSC	3560	1	GUITAR HIST AND LITERATURE	Christiansen, Michael	T R	1030	1120
MUSC	4550	1	ACOUSTIC GUITAR ENSEMBLE	Christiansen, Michael	F	1300	1359
MUSC	4550	2	ACOUSTIC GUITAR ENSEMBLE	Christiansen, Michael	R	1500	1550
MUSC	4920	4	INDIVIDUAL RECITAL	Christiansen, Michael		ARR	ARR
MUSC	4930	8	READINGS AND CONFERENCE	Christiansen, Michael		ARR	ARR
MUSC	1630	1	VOCAL INSTR-NONMAJOR	Dewey, Cindy		ARR	ARR
MUSC	2640	1	VOCAL INSTR-2ND	Dewey, Cindy		ARR	ARR
MUSC	3670	1	VOCAL INSTR	Dewey, Cindy		ARR	ARR
MUSC	4920	5	INDIVIDUAL RECITAL	Dewey, Cindy		ARR	ARR
MUSC	4930	2	READINGS AND CONFERENCE	Dewey, Cindy		ARR	ARR

MUSC	1500	1	STRING TECHNIQUES I	Emile, Mark	T R	1030	1120
MUSC	1520	1	VIOLA INSTR-NONMAJOR	Emile, Mark		ARR	ARR
MUSC	1530	1	VIOLIN INSTR-NONMAJOR	Emile, Mark		ARR	ARR
MUSC	2350	1	CONDUCTING	Emile, Mark	M W	930	1020
MUSC	2530	1	VIOLA INSTR-2ND	Emile, Mark		ARR	ARR
MUSC	2540	1	VIOLIN INSTR-2ND	Emile, Mark		ARR	ARR
MUSC	3180	1	SCORING AND ARRANGING	Emile, Mark	M F	1130	1245
MUSC	4510	3	VIOLIN INSTR	Emile, Mark		ARR	ARR
MUSC	4930	9	READINGS AND CONFERENCE	Emile, Mark		ARR	ARR
MUSC	3230	1	CHORAL LITERATURE	Evans, R	M W	730	820
MUSC	4240	1	ADV CONDUCTING	Evans, R	M W F	930	1020
MUSC	4650	1	CHAMBER SINGERS (DHA)	Evans, R	M W F	1400	1450
MUSC	4650	1	CHAMBER SINGERS (DHA)	Evans, R	T R	1330	1420
MUSC	4930	13	READINGS AND CONFERENCE	Evans, R		ARR	ARR
MUSC	1820	1	TROMBONE INSTR-NONMAJOR	Fallis, Todd		ARR	ARR
MUSC	1840	1	TUBA/EUPH INSTR-NONMAJOR	Fallis, Todd		ARR	ARR
MUSC	2860	1	TROMBONE INSTR-2ND	Fallis, Todd		ARR	ARR
MUSC	2880	1	TUBA/EUPH INSTR-2ND	Fallis, Todd		ARR	ARR
MUSC	3800	1	TROMBONE ENSEMBLE	Fallis, Todd	T	1630	1829
MUSC	3820	1	TROMBONE INSTR	Fallis, Todd		ARR	ARR
MUSC	3840	1	TUBA/EUPH INSTR	Fallis, Todd		ARR	ARR
MUSC	4920	6	INDIVIDUAL RECITAL	Fallis, Todd		ARR	ARR
MUSC	4930	10	READINGS AND CONFERENCE	Fallis, Todd		ARR	ARR
MUSC	1540	1	STRBASS INSTR-NONMAJOR	Francis, Anne		ARR	ARR
MUSC	2500	1	STRBASS INSTR-2ND	Francis, Anne		ARR	ARR
MUSC	2510	1	CELLO INSTR-NONMAJOR	Francis, Anne		ARR	ARR
MUSC	2520	1	CELLO INSTR-2ND	Francis, Anne		ARR	ARR
MUSC	4530	1	CELLO INSTR	Francis, Anne	W	1800	1959
MUSC	4540	1	STR BASS INSTR	Francis, Anne		ARR	ARR
MUSC	4920	3	INDIVIDUAL RECITAL	Francis, Anne		ARR	ARR
MUSC	4930	6	READINGS AND CONFERENCE	Francis, Anne		ARR	ARR
MUSC	3750	1	SAX INSTR	Gudmundson, Jon		ARR	ARR
MUSC	3770	1	JAZZ ORCHESTRA	Gudmundson, Jon	M W F	1300	1350
MUSC	3900	1	JAZZ IMPROVISATION	Gudmundson, Jon	M W F	1030	1120
MUSC	4920	16	INDIVIDUAL RECITAL	Gudmundson, Jon		ARR	ARR
MUSC	3320	1	PSYCHOLOGY OF MUSIC	Hearns, Maureen	T R	1030	1115
MUSC	3330	1	MUSIC THERAPY PRACT	Hearns, Maureen	F	1200	1250
MUSC	4320	1	RESEARCH IN MUSIC THERAPY (CI)	Hearns, Maureen	M W	1400	1459
MUSC	4330	1	CLINICAL/PROF ISSUES MT	Hearns, Maureen	T R	730	845
MUSC	4340	1	INTERNSHIP IN MUSIC THERAPY	Hearns, Maureen		ARR	ARR

MUSC	4930	22	READINGS AND CONFERENCE	Hearns, Maureen		ARR	ARR
MUSC	1420	2	PEDAGOGY PRACTICUM	Hirst, Russell	T	1800	1900
MUSC	1480	1	PIANO INSTR-NONMAJOR	Hirst, Russell		ARR	ARR
()	1730	1	BASSOON INSTR-NONMAJOR	Hirst, Russell		ARR	ARR
MUSC	2460	1	JAZZ PIANO INSTR-NONMAJOR	Hirst, Russell		ARR	ARR
MUSC	2470	1	JAZZ PIANO-2ND	Hirst, Russell		ARR	ARR
MUSC	2490	1	PIANO INSTR-2ND	Hirst, Russell		ARR	ARR
MUSC	2780	1	BASSOON INSTR-2ND	Hirst, Russell		ARR	ARR
MUSC	3740	1	BASSOON INSTR	Hirst, Russell		ARR	ARR
MUSC	4930	12	READINGS AND CONFERENCE	Hirst, Russell		ARR	ARR
MUSC	6420	1	PEDAGOGY PRACTICUM	Hirst, Russell		ARR	ARR
MUSC	6910	1	INDIVIDUAL RECITAL	Hirst, Russell		ARR	ARR
MUSC	2600	1	WOMEN'S CHOIR	Huff, Michael	M W F	1500	1550
MUSC	3950	1	JAZZ CHOIR	Huff, Michael	M W F	1630	1830
MUSC	4600	1	UNIVERSITY CHORALE (DHA)	Huff, Michael	M W F	1300	1350
MUSC	2660	1	ITALIAN DICTION FOR SINGERS	Jemison-Keisker, Lynn	T R	1030	1120
MUSC	2680	1	FRENCH DICTION	Jemison-Keisker, Lynn	T R	1130	1220
MUSC	3600	1	OPERA THEATRE PROD	Jemison-Keisker, Lynn	T W R	1600	1750
MUSC	3620	1	VOCAL REPERTORY II (CI)	Jemison-Keisker, Lynn	T R	1430	1520
MUSC	4930	21	READINGS AND CONFERENCE	Jemison-Keisker, Lynn		ARR	ARR
MUSC	1320	1	MUSIC THERAPY ENSEMBLE	Mark, Letha	T R	1330	1420
MUSC	2320	1	MT METHODS AND MATERIALS	Mark, Letha	M W F	1030	1120
MUSC	4930	31	READINGS AND CONFERENCE	Mark, Letha	F	930	1020
MUSC	1810	1	TRUMPET INSTR-NONMAJOR	Matzen, Max		ARR	ARR
MUSC	2800	1	BRASS I: HIGH BRASS	Matzen, Max	T R	900	1015
MUSC	2850	1	TRUMPET INSTR-2ND	Matzen, Max	T	ARR	ARR
MUSC	3810	1	TRUMPET INSTR	Matzen, Max		ARR	ARR
MUSC	3850	1	BRASS ENSEMBLE	Matzen, Max		ARR	ARR
MUSC	4710	1	JAZZ COMBO	Matzen, Max	R	1700	1759
MUSC	4930	30	READINGS AND CONFERENCE	Matzen, Max		ARR	ARR
MUSC	4510	1	VIOLIN INSTR	McFaul, Rebecca	W	1800	1959
MUSC	4730	1	INSTRUMENTAL PEDAGOGY (CI)	McFaul, Rebecca		ARR	ARR
MUSC	4920	13	INDIVIDUAL RECITAL	McFaul, Rebecca		ARR	ARR
MUSC	4930	19	READINGS AND CONFERENCE	McFaul, Rebecca		ARR	ARR
()	2770	1	CLARINET INSTR-2ND	Morrison, Nicholas	M	1700	1759
MUSC	3730	1	CLARINET INSTR	Morrison, Nicholas	M	1700	1759

MUSC	4730	2	INSTRUMENTAL PEDAGOGY (CI)	Morrison, Nicholas		ARR	ARR
MUSC	4920	8	INDIVIDUAL RECITAL	Morrison, Nicholas		ARR	ARR
MUSC	4930	14	READINGS AND CONFERENCE	Morrison, Nicholas		ARR	ARR
	4940	1	SENIOR THESIS	Morrison, Nicholas		ARR	ARR
MUSC	1800	1	PERCUSSION TECHNIQUES	Nicholson, Jason	T R	1130	1220
MUSC	1850	1	PERCUSS INSTR-NONMAJOR	Nicholson, Jason		ARR	ARR
MUSC	2890	1	PERCUSSION INSTR-2ND	Nicholson, Jason		ARR	ARR
MUSC	3860	1	PERCUSS INSTR	Nicholson, Jason		ARR	ARR
MUSC	3870	1	PERCUSSION ENSEMBLE	Nicholson, Jason	M	1630	1829
MUSC	3870	1	PERCUSSION ENSEMBLE	Nicholson, Jason	R	1630	1829
MUSC	4920	7	INDIVIDUAL RECITAL	Nicholson, Jason		ARR	ARR
MUSC	4930	11	READINGS AND CONFERENCE	Nicholson, Jason		ARR	ARR
MUSC	1420	1	PEDAGOGY PRACTICUM	Olson, Kevin	T	1800	1859
MUSC	2450	1	PIANO LITERATURE IV	Olson, Kevin	T R	1330	1445
MUSC	3410	1	ENSEMBLE AND ACCOMPANY	Olson, Kevin	M W F	1500	1550
MUSC	3410	2	ENSEMBLE AND ACCOMPANY	Olson, Kevin	T R	1500	1615
MUSC	6410	1	COLLABORATIVE ARTISTRY	Olson, Kevin	M W	1500	1550
MUSC	4500	1	STRING ENSEMBLE	Ottesen, Bradley		ARR	ARR
MUSC	4520	1	VIOLA INSTR	Ottesen, Bradley	W	1800	1959
MUSC	4920	12	INDIVIDUAL RECITAL	Ottesen, Bradley		ARR	ARR
MUSC	4930	20	READINGS AND CONFERENCE	Ottesen, Bradley		ARR	ARR
MUSC	1830	1	FR HORN INSTR-NONMAJOR	Rohrer, Thomas		ARR	ARR
MUSC	2870	1	FR HORN INSTR-2ND	Rohrer, Thomas		ARR	ARR
MUSC	3240	1	INSTRUMENTAL METHODS	Rohrer, Thomas	T R	1130	1220
MUSC	3830	1	FR HORN INSTR	Rohrer, Thomas		ARR	ARR
MUSC	4700	1	WIND ORCHESTRA (DHA)	Rohrer, Thomas	M W F	1500	1629
MUSC	4920	9	INDIVIDUAL RECITAL	Rohrer, Thomas		ARR	ARR
MUSC	4930	15	READINGS AND CONFERENCE	Rohrer, Thomas		ARR	ARR
MUSC	3120	1	MUSIC HISTORY II	Scheer, Christopher	T R	900	1015
MUSC	6130	1	MUSIC HISTORY SEMINAR	Scheer, Christopher		ARR	ARR
MUSC	3260	1	ELEMENTARY SCHOOL MUSIC	Timmons, Leslie	M W F	930	1020
MUSC	4920	11	INDIVIDUAL RECITAL	Timmons, Leslie		ARR	ARR
MUSC	4510	2	VIOLIN INSTR	Waters, Robert	W	1800	1959
MUSC	4920	2	INDIVIDUAL RECITAL	Waters, Robert		ARR	ARR
MUSC	1720	1	CLARINET INSTR-NONMAJOR	Wheeler, Gregory	M	1700	1759
MUSC	1740	1	SAX INSTR-NONMAJOR	Wheeler, Gregory		ARR	ARR
MUSC	2710	1	WOODWIND TECHNIQUES II	Wheeler, Gregory	T R	1030	1120
MUSC	2730	1	BASKETBALL BAND	Wheeler, Gregory		ARR	ARR
MUSC	2790	1	SAX INSTR-2ND	Wheeler, Gregory		ARR	ARR

MUSC	3700	1	WOODWIND ENSEMBLE	Wheeler, Gregory		ARR	ARR
MUSC	3760	1	JAZZ ENSEMBLE	Wheeler, Gregory	M W F	1400	1450
MUSC	3790	1	SYMPHONIC BAND (DHA)	Wheeler, Gregory	T R	1500	1629
MUSC	4920	10	INDIVIDUAL RECITAL	Wheeler, Gregory		ARR	ARR
	4930	16	READINGS AND CONFERENCE	Wheeler, Gregory		ARR	ARR
MUSC	3010	1	MASTERPIECE OF MUSIC (DHA)	Zattiero, Joanna	T R	1130	1245
MUSC	3120	2	MUSIC HISTORY II	Zattiero, Joanna	T R	900	1015
MUSC	3190	2	MUSIC HIST III/20TH CENT (CI)	Zattiero, Joanna		ARR	ARR
MUSC	4720	1	SAXOPHONE QUARTET	Zattiero, Joanna		ARR	ARR

Staff Duties & Responsibilities

Sr. Staff Assistant

Current Job Description/Responsibilities

Administration

Administrative Assistant to Music Department Head

Prepare a wide range of documents for faculty and Department Head

Coordinate with other campus agencies for all administrative and office functions

Work closely with the Dean's office staff and others on campus focusing on meeting all deadlines and accomplishing all reports

Employee Files – Role Statements, CV's

Course Fee Evaluations

Assist in preparation of accreditation documents

Schedule tenure meetings and

Prepare department reports.

Clerical

Prepare documents for the Department Head and Faculty

Proof read/edit letters, proposals, brochures and other printed materials

Assist with making copies for faculty including programs

Personnel

Draft contracts for all private instruction adjunct teachers

Assist with all problems/issues relating to faculty pay

Maintain faculty and staff personnel files

Assist with Tenure and Promotion processes including file management

Office Manager

Manage/supervise two staff members

Manage Work Study students

Approve time off/leaves

Set work schedules

Manage work flow

Assign staff or manage special projects

Budget/Finance

Manage/supervise P-card purchases and reconciliations

Assist with budget development and account tracking

Work with the College finance office in all area impacting the Music Department

Oversee requisitions, travel authorizations, scholarships /tuition waivers

Schedule finance systems training for faculty and staff

Calendar

Keep master calendar for the Music Department

Maintain calendar for Music Department Head

Schedule all appointments for Department Head

Coordinate with faculty, staff and students all issues pertaining to schedules and the master calendar

Staff Assistant III

Current Job Description/Responsibilities

Course authorizations in Banner for students

Advising

- Oversee advising of more than 350 music majors
- Assist students with problems ranging from financial aid to personal issue

Schedule scholarship/admission auditions

Answer general Music Department phone line

Update Banner courses and semester schedules

Schedule classrooms in Fine Arts Center

Assist faculty with textbook orders

Works under Senior Staff Assistant with various office duties

Works with Department Head in curriculum and articulation

Supervise work study students

Answer email questions for Music Department

Supervise locker rentals and practice room assignments

Scheduling

- Schedule classrooms
- Schedule performance venues for an average of 12 ensembles
- Work with the college scheduling to refine schedules and ensure booking information is accurate