

Role Statement

Max O. Matzen
Assistant Professor of Trumpet
Music Department
Caine College of the Arts
Utah State University

Date of Initial Appointment: (August 1, 2012)

Utah State University is committed to creating an environment in which all faculty members can succeed. Probationary faculty members (specifically, assistant professors with tenure eligible appointments) must demonstrate to their Utah State peers that they can manage successfully the multiple responsibilities of a faculty member at a research-intensive university. Each probationary faculty member will be expected to demonstrate excellence in the major area of emphasis and effectiveness in the other two areas (Research, Scholarship, Creative Activities; Teaching; Service) according to their role assignment. The major emphasis for an untenured assistant professor can only be either the domain of research, scholarship, creative activity, or the domain of teaching.

Teaching – (50%)

The domain of teaching represents the major emphasis of your role statement. You will be expected to perform with excellence in this area of your responsibility. Your specific teaching assignment will be determined each year by the department head and will reflect the needs of your academic unit combined with your areas of expertise.

USU takes very seriously its commitment to teaching. A record of excellent instruction is one of the hallmarks of success for faculty at Utah State. As you establish your credentials as an instructor, advisor, and mentor, reviewers of your credentials will look for evidence that you have outlined a teaching philosophy, developed appropriate strategies, methods and materials, and produced desirable student outcomes. They will also look for evidence of ongoing reflection and assessment of your teaching performance in an effort to improve teaching and student learning. On an annual basis, it will be your responsibility to collect, assemble and present the most compelling evidence available to document your ability to provide consistently excellent instruction, advising and mentoring over an extended period of time.

As your Utah State colleagues review your teaching and engagement with students, they will be looking for evidence of some of the following elements that are commonly associated with excellent instruction:

- We expect you to be able to articulate a philosophy of teaching that communicates your approach to instruction and describes your primary goals as a teacher, advisor and mentor.

- We expect faculty members to thoughtfully use student evaluations by engaging in reflective practice to identify areas of teaching that need improvement. Student evaluations may also be used to show how a faculty member's teaching has evolved and improved over time. USU expects student evaluations of your classroom performance to demonstrate your ability to create an environment that invites student learning. University colleagues will look for patterns in your student evaluations. Significant fluctuations in student evaluations from semester-to-semester will require an explanation.
- Where appropriate, we expect you to demonstrate your ability to attract graduate students and to mentor them to the successful completion of their degree.
- We expect systematic and repeated peer evaluations of your classroom performance throughout your probationary period. USU also expects evidence of your reflective response to these peer evaluations and documentation of changes to your instruction that you have made as a result of such feedback. We expect you to provide evidence that improvement in your teaching is taking place when suggested by peer review of teaching.
- We expect you to participate in activities intended to improve your skills as an instructor and to demonstrate your continued commitment to excellence in teaching.
- We expect you to document your engagement with students outside normal classroom instruction. Such engagement may take many different forms; including, involving undergraduate and graduate students in your scholarly activities; supervising independent study; advising student organizations; participating in the Honors Program; working with undergraduate teaching fellows, undergraduate research fellows, or rhetoric associates; or, consulting with students regarding their evolving careers.
- We expect you to provide a variety of types and sources of data about your teaching performance (e.g., student outcomes; portfolios of student work; and course projects). Ultimately, the evidence that you provide regarding your teaching and advising effectiveness will be enhanced, strengthened and more persuasive if it addresses different aspects of your instruction (e.g., in-class presentations; written course materials; tests and examinations; contributions to the USU honors program; student outcomes data, contributions to the scholarship of pedagogy and teaching, and out-of-class interactions with students).

Scholarship/Creative Activity-- (40%)

In the domain of Scholarship and Creative Activity, you are expected to contribute effectively to the research mission of the university.

You are expected to create a high-quality program of scholarship and creative activity, based on the national standards for your professional peer group. This program will be one that is consistently productive and sustainable and has begun to achieve national recognition for its

quality. As your Utah State colleagues review the maturation of your work, they will be looking for the following elements that are commonly associated with successful programs:

- We expect a steady and consistent record of products (e.g., productions, exhibitions, publications, or performances) emerging from your program of scholarship and creative activity. Any periods of time without such achievements will require a compelling explanation.
- We expect you to articulate a clear, focused and coherent theme in your scholarship and creative activities. As your career unfolds, we expect that your achievements will be cumulative in nature (i.e., will build on and have an impact on your area of specialization) and will establish your professional reputation and expertise in a clearly identified specialization.
- We expect that the mixture of scholarship and creative activity is one in which the scholarly and creative elements are mutually supporting and naturally form a unified body of work that is consistent with your area of expertise and role in the department.
- We expect that the quality of your creative or professional activity will establish your professional reputation according to the standards of your professional peer group.
- Your program of scholarly and creative activity should produce a body of peer-reviewed, critically recognized work. We expect your peers will judge your work to meet the national professional standards of your discipline. One indicator of these traits is the reputation and stature of the outlets in which you choose to produce, exhibit, publish, or perform your work. More specifically, we recognize the importance of: invitations to present in important venues, commissions of creative work, selection of a faculty member's creative work to be performed by others, reviews of research products and creative work in influential and well-respected publications, awards and prizes, and grants and fellowships.
- Where appropriate, we recognize external funding (e.g., grants, contracts, fellowships) as an important element to sustain a program of creative activity and scholarship over an extended period of time and to indicate one's success in the discipline.
- Finally, we expect that over time you will be lead author in publications and lead contributor to creative works and demonstrate increasing independence from earlier mentors and collaborators.

Service – (10%)

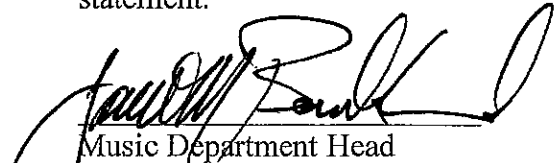
In this domain of faculty responsibility, you are expected to demonstrate effectiveness in service to the operations and governance of the University; to your academic profession; and/or to the outreach and extension mission of the University. You are not expected to provide evidence of your service in all of these areas but, rather, some combination that reflects your commitment to the department, university, and profession.

In judging your efforts in the service domain, your Utah State University colleagues will look for evidence of your contributions to a variety of significant and meaningful service activities.

Possible additional service activities may include:

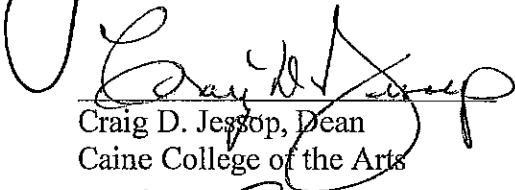
- Service as a member or leader of substantive departmental, college and university committees and organizations.
- Service to regional or national professional societies and organizations in your field of expertise as evidenced by committee membership and/or holding elected or appointed office.
- Service as a reviewer of manuscripts or member of an editorial board of a professional publication.
- Service as a reviewer of grant proposals for an agency or professional organization.
- Service as a consultant to local, regional, national or international organizations and agencies.
- Service on behalf of the outreach and land-grant mission of Utah State University through public speaking and/or information dissemination involving your professional expertise.
- Service on local, regional, national or international advisory or governing boards that reflect your professional expertise.

The undersigned have reviewed and accepted the conditions that are stated or implied in this role statement.



Music Department Head

09-02-12
Date



Craig D. Jessop, Dean
Caine College of the Arts

4.2.12
Date



Assistant Professor

4/7/12
Date

**MAUREEN C. HEARNS
ASSOCIATE PROFESSOR
ROLE ASSIGNMENT FOR 2012-2013**

Date of Appointment to USU: August 1, 2004

Tenure Date: April 2011

Most Recent Promotion: April 2011

I. TEACHING AND ADVISING 60%

<u>Teaching</u>	<u>Fall</u>	<u>Spring</u>
MUSC 1310 Intro Music Therapy	2	
MUSC 1320 Music Therapy Ensemble		1
MUSC 2320 Music Therapy Methods/Matls		2
MUSC 4310 MT Adult Populations	3	
MUSC 3330 MT Practicum Seminar	12	12
MUSC 4340 MT Internship	2	2
MUSC 4330 Clinical/Prof issues in MT		3
SEMESTER TOTALS	19	20
TOTAL	39	

Professor Hearns will also be submitting for publication the following pedagogical works:

- *Clinical Repertoire for Student Music Therapists* – pedagogical manual providing standard clinical repertoire and suggested accompaniment styles for piano and guitar.
- *Student Music Therapy Experiences with Improvisation* – addressing concerns of undergraduates as reported in personal reflections of clinical experiences with improvisation.

Professor Hearns will also continue to provide the following teaching related services:

- Provide field supervision for MT Students enrolled in clinical practical assignments
- Academically advise all music therapy students
- Interview and audition potential music therapy majors
- Coordinate/review six month clinical internship placements
- Direct all activities of USU's Music Therapy Continuing Education Program

Scholarship and Creative Activity 25%

Professor Hearn's creative activities will include the following:

- *Finding Voice Phase II: A Comparison of the Effects of Music Therapy Interventions on Latina and Anglo Victims of Domestic Violence and Their Children* – a quantitative research study funded by a 2005-2008 CURI grant – to be submitted for publication in the Journal of Music Therapy.
- *Daughters of Harriett* – recording project
- *Soul Song Project* – longitudinal study – currently in data collection phase; member of research team

SERVICE 15%

Professor Hearn will be expected to provide service to the department, college and university when requested and when feasible through participation in department meetings and selected committee assignments.

During the 2011 -2012 academic year, Professor Hearn's service activities will include the following:

- Board Member, American Music Therapy Association
- Chair, National Examination Committee of Certification Board for Music Therapists
- Editor, Association for Music & Imagery semi-annual newsletter
- Chair, Affiliate Relations Committee, American Music Therapy Association
- President, Western Region American Music Therapy Association
- Assembly Delegate, American Music Therapy Association
- Judicial Review Board Member, American Music Therapy Association
- Professional Development Committee member, Association for Music and Imagery

CORY EVANS
ASSOCIATE PROFESSOR OF MUSIC
ROLE ASSIGNMENT FOR 2012-2013

Date of Appointment to USU Music Department: 2003

Tenure Date: 2010

Most Recent Promotion: Associate Professor 2010

I. Teaching and Advising 40%

<u>Teaching</u>		Fall	Spring
MUSC 3220	Choral Methods	3	
MUSC 3230	Choral Literature		2
MUSC 4650	Chamber Singers	5	5
SCED 3300, 4300	Clinical Experience in Choral Music	2	
MUSC 4240	Advanced Choral Conducting		2
SCED 5600	Student Teaching Supervision	4	3
SEMESTER TOTALS		17	15
TOTAL			32

Overload

MUSC 2640, 3670, Individual Vocal Instruction as assigned 2 2

Professor Evans will be compensated at the rate of \$292 per semester contact hour for individual voice instruction.

II. Scholarly/Creative Activities 50%

Continue to develop regional/national reputation through choral conducting/solo vocal activities and scholarly work. Accept invitations to guest conduct at national and international choral concerts and festivals, and to judge/clinic regional and national choral festivals as invited. Develop an article on publicizing the choral program, and pursue conference invitations on this topic.

III. Service 10%

Department, college, university, profession, community

Associate Director, American Festival Chorus

Western Division ACDA Repertoire and Standards Chair

Other service responsibilities:

Professional Service

- Member, American Choral Directors
- Member, Music Educators National Conference

Administrative responsibilities:

Director of Choral Activities: Organize and administrate a comprehensive choral program. Organize calendar of events, select repertoire and appropriate performances venues, audition/select members of each of the four choral ensembles. Promote choral activities to campus and community, manage appropriate budget, maintain effective staff assistance, and oversee operations of choral library and inventory or archived USU choral concert recordings.

Director of Choral Music Education: Advise Choral Education majors on course of study.

**JASON NICHOLSON
ASSISTANT PROFESSOR
ROLE ASSIGNMENT FOR 2012-2013**

Date of Appointment: 2009

Tenure Date: NA

Most Recent Promotion: NA

I. Teaching and Advising

The specific teaching assignment is determined annually based on the needs of the music department as well as the faculty member's areas of expertise and interest. Dr. Nicholson's teaching assignment for the 2010-2011 academic year is as follows:

Course	Fall	Spring
MUSC 1850, 2890, 3860 Percussion instruction (12 contact hours)	8	8
MUSC 1800 Percussion Techniques	2	2
MUSC 3870 Percussion Ensemble	1	1
MUSC 3870 Caine Percussion Ensemble	1	1
MUSC 2720 Assist w/Drum Line	2	
MUSC 4710 Jazz Combo	1	1
TOTALS	15	13

Professor Nicholson teaches 12 hours of weekly individual instruction each semester as part of load.

Overload individual instruction (above 12 hours per week), if any, will be compensated at the current faculty rate of \$292 per weekly contact hour.

II. Research and Scholarship

Creation of a high-quality research/creative program based on national standards for works published/exhibited/performed in refereed venues is expected. A consistent record of research productivity as outlined in the role statement is expected.

During the 2010 -2011 academic year, Dr. Nicholson's research activities will focus on Middle-Eastern Frame Drumming. The value of using singing in Percussion Pedagogy and several compositions for solo marimba and percussion ensemble.

III. Service

Dr. Nicholson will be expected to provide service to the department, college, and university when requested and when feasible through participation in department meetings and in selected committee assignments. Service to the profession through activities such as reviewing journal articles (or adjudicating competitions, etc) is also encouraged.

During the 2009 -2010 academic year, Dr. Nicholson's service activities included the following:
A complete inventory of more than 200 percussion instruments owned by the Utah State University, Clinics and master classes presented at the following schools:

- Preston High School
- North Cache Middle School
- West Jordan High School
- Skyview High School
- Logan High School

He will also present a clinic on Basic Brazilian and Afro-Cuban Drum Sets styles for the Utah Day of Percussion at Riverton High School. Dr. Nicholson will serve as a percussion adjudicator for the Mountain Crest Winter Drumline Festival and also the State Solo and Ensemble Festival.